



UNIVERSITI
MALAYA

UM-WOW

UNIVERSITI MALAYA WEEK OF WELCOME

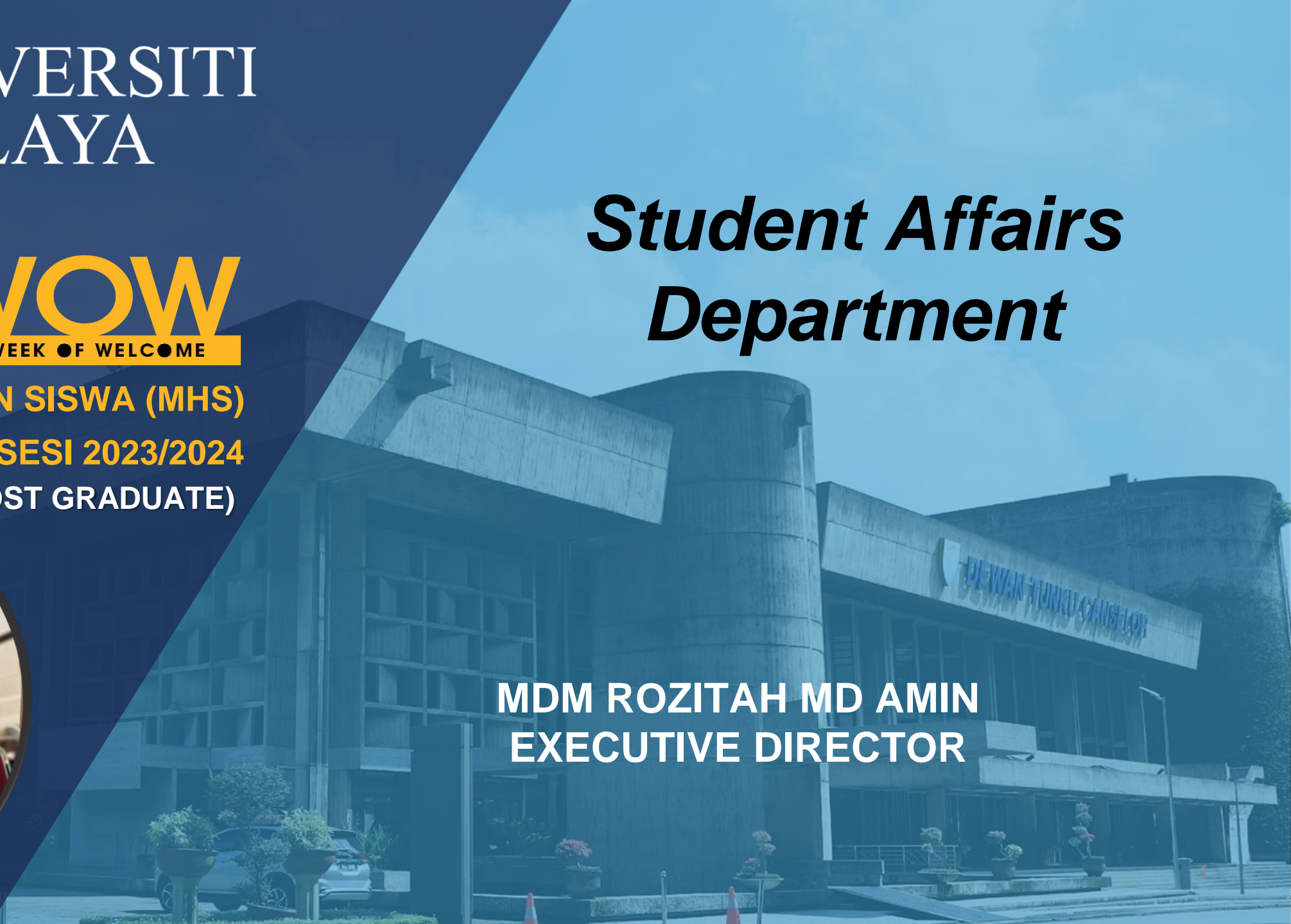
MINGGU HALUAN SISWA (MHS)

SESI 2023/2024

(POST GRADUATE)

Student Affairs Department

**MDM ROZITAH MD AMIN
EXECUTIVE DIRECTOR**



PRESENTATION OUTLINE

01

Accommodation Management

02

Student Welfare Management

03

Student Disciplinary Management

Serving the Nation. Impacting the World.



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SESI 2023/2024

Accommodation Management



<https://hep.um.edu.my/>

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UNIVERSITI MALAYA

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UNIVERSITI MALAYA WEEK OF WELCOME

Tahniah
SELAMAT DATANG
PELAJAR BAHARU SESI 2023/2024

Congratulations
WELCOME
NEW STUDENTS SESSION 2023/2024

MINGGU HALUANISWA
UNIVERSITI MALAYA - PAKMI

MHS_UNIVERSI

@MHSUM2324

Accommodation

PORTAL SPeCTRUM

COVID 19 BHEP

UNIFORM BODIES

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On-Campus

FOUNDATION & UNDERGRADUATE STUDENTS

Open

POSTGRADUATE STUDENTS & RENTAL

Open

Off-Campus

OFF-CAMPUS ACCOMMODATION

Open

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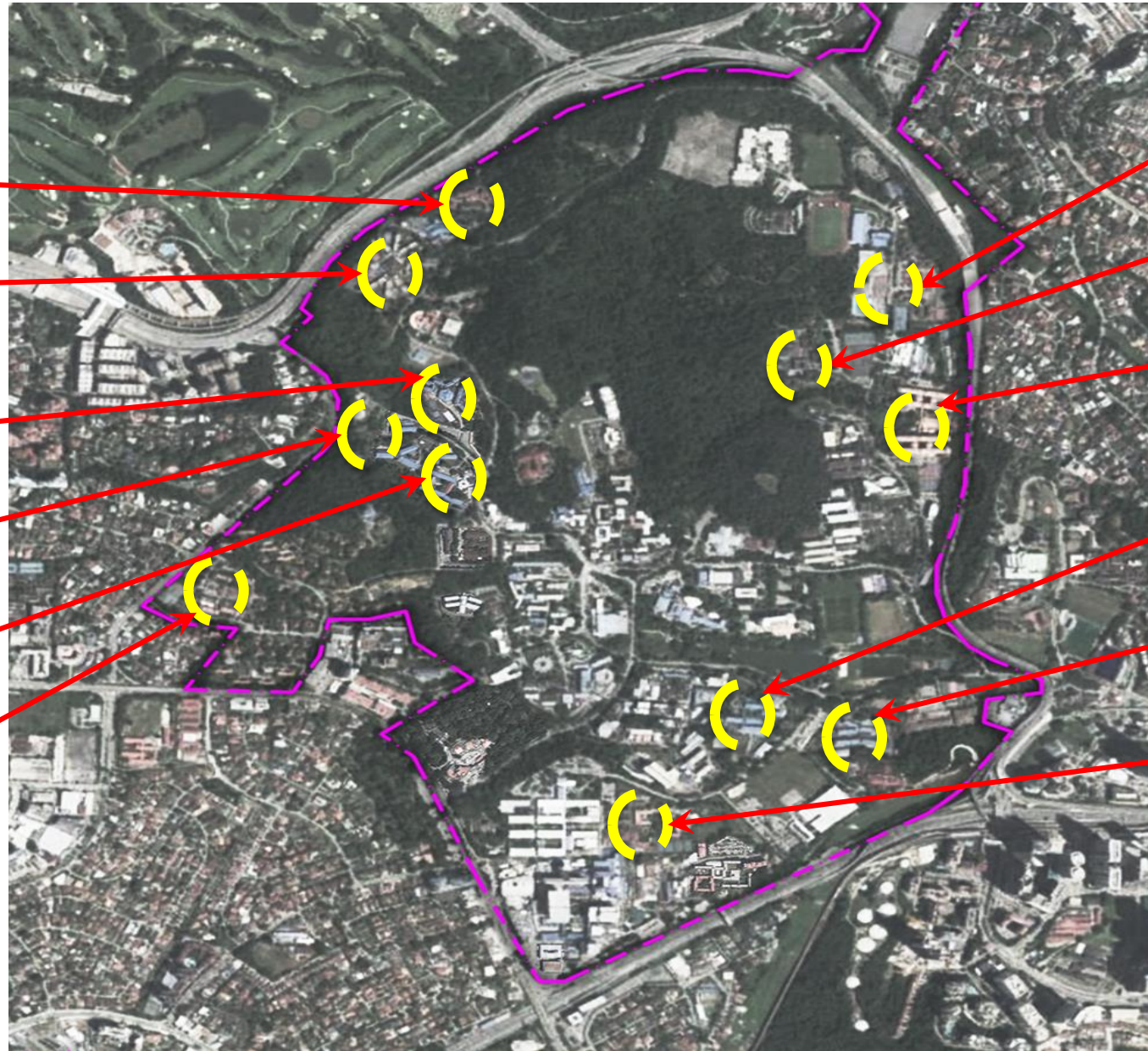


[unimalaya](https://www.instagram.com/unimalaya)



[uniofmalaya](https://www.youtube.com/uniofmalaya)

ON-CAMPUS



10th Residential College (KK10)

8th Residential College (KK8)

7th Residential College (KK7)

4th Residential College (KK4)

3rd Residential College (KK3)

9th Residential College (KK9)

11th Residential College (KK11)

5th Residential College (KK5)

12th Residential College (KK12)

2nd Residential College (KK2)

1st Residential College (KK1)

6th Residential College (KK6)

Residential Colleges

01

KL Campus:
KK1 – KK12

• 12,400 students

02

Kelantan Campus:
KK UMEC Bachok

• 550 students

Housing

01

International House (Section 17, Petaling Jaya)

● 350 students

02

Japan Apartment (Section 16, Petaling Jaya)

● 130 students

03

Rumah Kediaman Siswa (RKS) (Section 16, Petaling Jaya)

● 84 students

Distribution of Students' Accommodation

1

**UNDERGRADUATE
STUDENTS (LOCAL &
INTERNATIONAL)**
KK1 - KK12

2

**FOUNDATION
STUDENTS**
KK5, KK11

3

**EXCHANGE
STUDENTS**
KK10, KK11, KK12,
INTERNATIONAL
HOUSE

4

**RESERVE OFFICER
TRAINING UNIT
(PALAPES)**
KK12

5

SUKSIS
KK12

6

**POSTGRADUATE
STUDENTS (LOCAL &
INTERNATIONAL)**
INTERNATIONAL HOUSE,
JAPAN APARTMENT,
KK5, KK10, KK11

Enrolment

Undergraduate

Postgraduate

Local



17347

International



2834

Local



9261

International



5612

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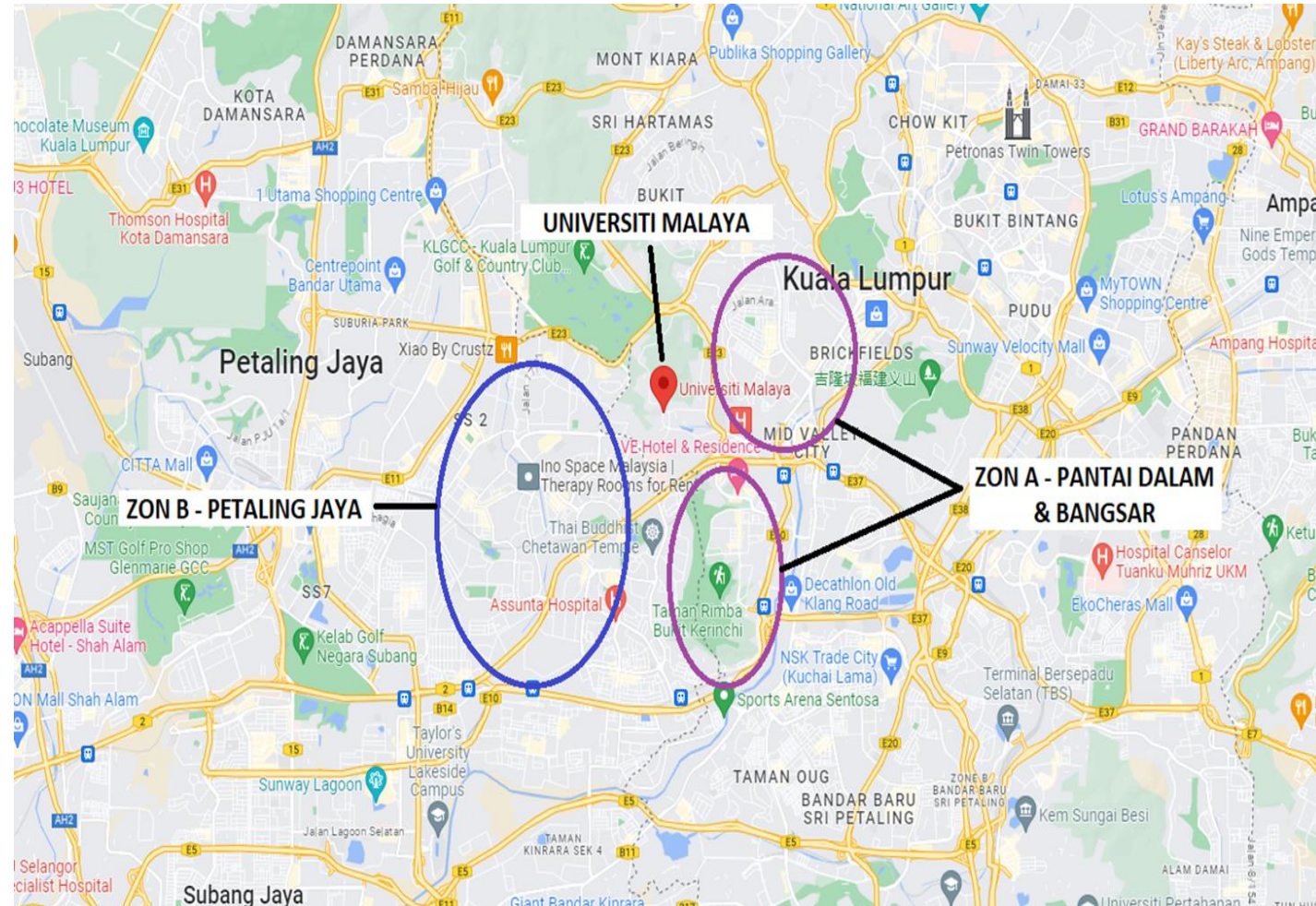
OFF-CAMPUS

BASIC INFORMATION <https://hep.um.edu.my/>

NUM	INFORMATION	ISSUED BY	DOCUMENT
1	List of rental houses	UPLK	Open
2	House / Room rental ads (owner / agent)	UPLK	Open
3	Off-Campus student database	HEP	Open
4	Application for Rumah Kediaman Siswa [Off-Campus Student Residence (Managed by UM)]	HEP	Open
5	Off-Campus Private Accommodation List (Managed by Wanderlust Global Malaysia)	HEP	Open

Off-Campus Accommodation Management

Zoning	Area	
Zone A	Pantai Dalam & Bangsar	65%
Zone B	Petaling Jaya	13%
Zone C	Others	22%





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SESI 2023/2024

Student Welfare Management



STUDENT WELFARE FUND SCHEME (BANTUAN SKIM KEBAJIKAN PELAJAR)

Main focus aids of the scheme:

- **Death of student:** i) normal/illness RM 3,000.00, ii) accident RM5,000.00 – cash to family members (parents)
- **Death of parent/husband/wife/child:** RM 2,000.00 – based on student application (*death occurred during the study period*)
- **Natural Disaster:** RM 500.00 – cash (*House partially or completely damage*)

Special Case

- **Local students** - Medical costs which are not covered by UM Clinic Guarantee Letter (applicable to admission to the Government, and University Hospital only)
- **International students** - Medical costs which are not covered by Insurance (applicable to admission to the Government, and University Hospital only)
- Learning equipment for disability students.

***Subject to terms and conditions.**

UNCOVERED MEDICAL EXPENSES

Medical treatment not covered by the Student Health Service Scheme and Student Welfare Fund Scheme are as follows:

1. Cost of **pregnancy and complications, birth, infertility and family planning.**
2. Cost for cosmetics or **cosmetic surgery.**
3. Cost of **organ transplant, bone marrow transplant or dialysis treatment.**
4. Cost of **treatment and hospitalization** for medical, surgical or dental cases when **occurs abroad.**
5. Cost of **HIV and cancer drugs.**
6. Costs involving treatment and testing **for research purposes.**
7. Costs of CT scan or **MRI scan at CIGMIT PPUM.**
8. Cost of **Recurrent surgery/medical.**
9. Cost of **treatment/medicine for existing disease.**

FINANCIAL AID ARE **NOT AVAILABLE** FOR:

- UNDERGRADUATE INTERNATIONAL STUDENTS
- POSTGRADUATE STUDENTS (LOCAL/INTERNATIONAL)



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SESI 2023/2024

*Student Disciplinary
Management*



University of Malaya (Discipline of Students) Rules 1999

- Rules to control students' disciplines
- Divided into 7 parts:
 - ❖ Part I – Preliminary
 - ❖ Part II – General Discipline
 - ❖ Part III – Hostel Discipline
 - ❖ Part IV – Road Traffic Discipline
 - ❖ Part V – Disciplinary Procedure
 - ❖ Part VI – Appeals
 - ❖ Part VII – General

The full version of the University of Malaya (Discipline of Students) Rules 1999 is accessible via hep.um.edu.my

PART II – GENERAL DISCIPLINE

- **RULE 3: General Prohibitions**
 - **Conduct himself, whether within the Campus or outside the Campus, in any manner which is detrimental or prejudicial:**
 - **to the interests, well-being or good name of the University, any of the students, staff, officers, or employees of the University**
 - **to public order, safety or security, morality, decency or discipline**

RULE 6: Prohibition against PLAGIARISM

The act of taking an idea, writing, data or invention of another person and claiming as one's own findings or creation

Publishes an abstract, article, book which is wholly or partly written by some other person

Extracts academic data which are the results of undertaken by some other person

Extracts ideas from another person's writing or creation and makes certain modifications without due reference to the original source and rearranges them in such a way that it appears as if he is the creator of those ideas

RULE 8: Conduct during examination

a) take any book, paper, document, picture or other things, into or out of an examination room

b) write any information or diagram which may be relevant to the examination on his hand or any otherpart of his anatomy, or on his apparel or clothing

d) cheat or attempt to cheat or conduct himself in a manner which can be construed as cheating or attempting to cheat in an examination

c) communicate with any other student during an examination by whatever means

Shall NOT at all:

13. Organize, carry out or participate in any activity outside the Campus which has a direct adverse effect on the University or which is prejudicial to the interests of the University

17. Any gaming, wagering, lottery or betting within the Campus

18. Consume or have in his possession or behaves in a disorderly manner under the influence or liquor

Shall NOT, **EXCEPT** prior permission from University:

9. Organizing assemblies

10. Possession, custody or control any loudspeaker

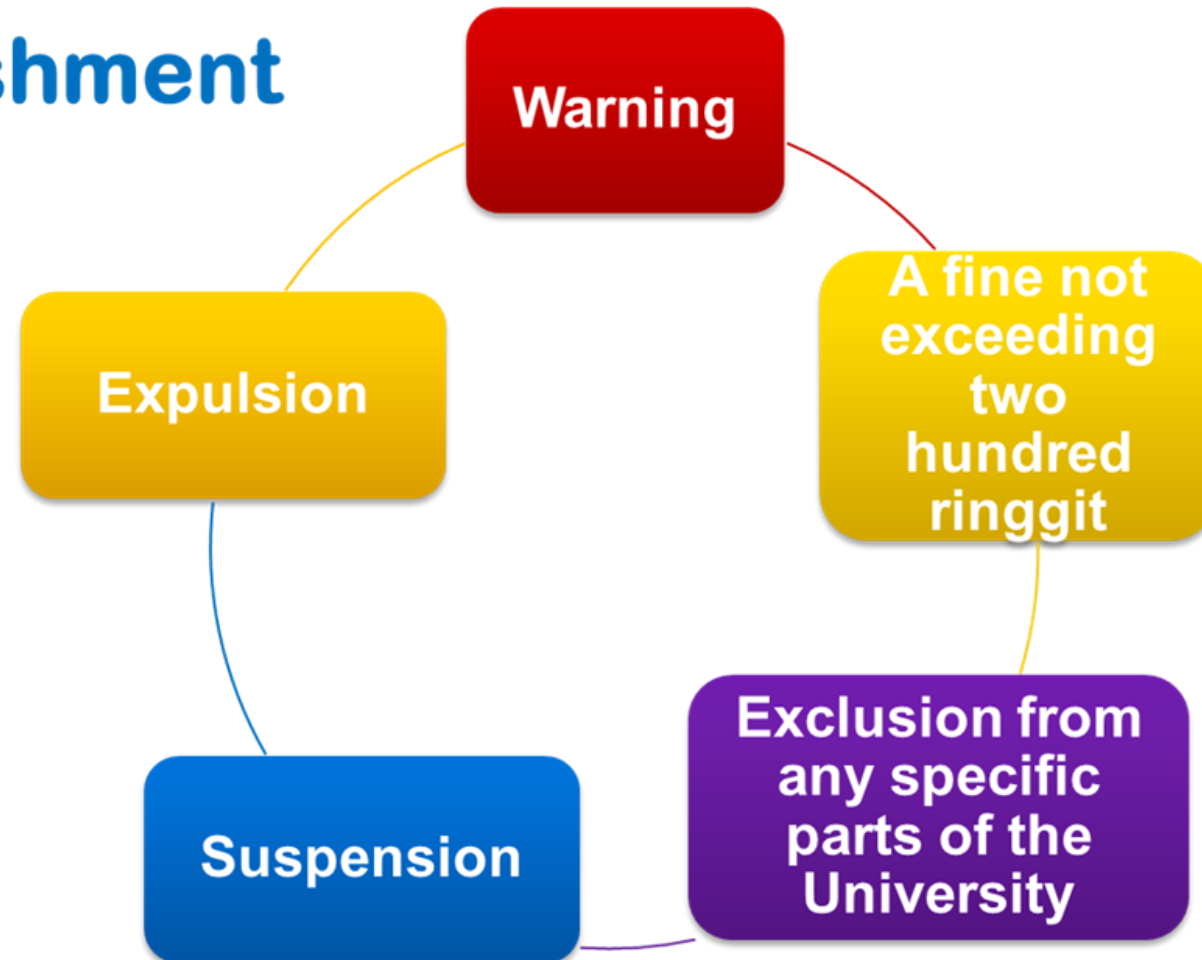
11. Make, exhibit, display banners

12. Publish, distribute or circulate any document

15. Representations relating to University

Part V – Disciplinary Procedure

RULE 48: Punishment



DISCIPLINARY CASE STATISTICS 2020 - 2023

Type of misconduct	No. of cases in 2020	No. of cases in 2021	No. of cases in 2022	No. of cases in 2023 (Until August)
Examination	40	8	20	29
Sexual harassment	-	1	2	3
Forged document	-	3	1	-
Plagiarism	1	-	-	-
General prohibition	1	-	1	-
Bully	-	-	-	-
Total	42	12	24	32

DISCIPLINARY CASE STATISTICS

2020 - 2023

Decision	No. of cases in 2020	No. of cases in 2021	No. of cases in 2022	No. of cases in 2023 (Until August)
No case	-	2	-	-
Case dropped	1	-	-	-
Not guilty	-	-	1	1
Guilty	41	10	23	31
Total	42	12	24	32

DISCIPLINARY CASE STATISTICS

2020 - 2023

Type of punishment	No. of cases in 2020	No. of cases in 2021	No. of cases in 2022	No. of cases in 2023 (Until August)
Warning	-	-	-	3
Warning and fine	39	8	20	26
Warning and suspension	1	0	3	3
Expulsion from University	1	2	-	-
Total	41	10	23	32

OTHER REFERENCES:

- **University of Malaya (Bachelor's Degree) Rules & Regulations 2019**
- **Student's pledge**
- **Residential College Guidelines**
- **Dress Code for UM Students**

PERATURAN PAKAIAN PELAJAR UNIVERSITI MALAYA DRESS CODE FOR STUDENTS OF UNIVERSITY OF MALAYA

Peraturan ini dibuat dengan peruntukan kaedah 26, Kaedah-Kaedah Universiti Malaya (Tataterfih Pelajar-Pelajar) 1999. Peraturan ini bertujuan untuk memberi garis panduan mengenai tatacara berpakaian dan penampilan diri yang sesuai untuk dipatuhi oleh semua pelajar Universiti Malaya.

These rules are made in accordance with Rule 26, the University of Malaya (Discipline of Students) Rules 1999. The rules aim to provide guidelines on the appropriate dress code and conduct to be observed by all students of the University of Malaya.

PERATURAN | GENERAL RULES

- 1) Setiap pelajar diwajibkan **MEMAKAI KAD MATRIKS** semasa menghadiri/berada di seluruh Pejabat Pentadbiran Universiti termasuk dewan kuliah di dewan peperiksaan, bilik seminar, perpustakaan atau majlis rasmi.
Every student is required **TO DISPLAY THEIR MATRIC CARD** when attending or when they are present in the vicinity of the University's Administration Offices including lecture halls, examination halls, seminar rooms, libraries and in any formal ceremony.
- 2) Semua pelajar dikehendaki mematuhi peraturan atau syarat pakaian yang telah ditetapkan khusus untuk tempat tertentu seperti di perpustakaan, makmal, gelanggang sukan, surau, dewan makan, di majlis rasmi universiti dan lain-lain.
Each student is required to abide by the rules indicated at specific venues such as the library, laboratory, sports arena, prayer room, dining hall, at formal university function and so forth.
- 3) Berpakaian kemas dan sopan, contoh: baju kemeja, baju kemeja T, berseluar panjang bagi lelaki dan berbaju kurung, kebaya labuh atau pakaian etnik masing-masing atau berpakaian menutup aurat bagi pelajar Muslim; dan
Wear neat and decent attire, for instance: shirt, T-shirts, long pants for male students and baju kurung, kebaya labuh or any ethnic costumes or decent clothing approved for Muslim students, and
- 4) Bersepatu
Shoes

PENGUATKUASAAN | ENFORCEMENT

Semua pegawai Universiti termasuk kakitangan pentadbiran, akademik, keselamatan dan perpustakaan adalah diberi kuasa memberi amaran dan menghalang pelajar yang tidak mematuhi peraturan Universiti Malaya.
All officers of the University including administrative, academic, security and library staff are empowered to issue warning and to bar any student who does not follow the rules.

DISELUARKAN OLEH: ISSUED BY:
BAHAGIAN HAL EHWAL PELAJAR STUDENT AFFAIRS DIVISION
TARIKH DISELUARKAN: DATE OF ISSUANCE:
JANUARI 2012 JANUARY 2012

YANG DILARANG PROHIBITED





UM Helpdesk



GO TO:

<https://helpdesk.um.edu.my/>

1

LOG IN TO SISWAMAIL ACCOUNT & CLICK:

My Ticket



2



CLICK:
(+) New

NEW

3



CATEGORY:

Example: Campus Facility

4



PRODUCT:

Example: Fan

5

RECEIVER:

Example: 1st Residential College

6

TYPE:

Example: Complaint / inquiry

7



DETAILS:

Example: The fan not function

8

MOBILE PHONE:

Example: 01x -xxxxxxx

9

LOCATION:

Example: Bilik A100, KK1

10



COMPLAINT

INQUIRY

SUGGESTION

COMPLIMENT

CONTACT US



Accommodation & Facilities Management Division,
Student Affairs Department, Level 2, Block E,
Perdanasiswa Complex,
Universiti Malaya



hep_penginapan@um.edu.my



<https://hep.um.edu.my>



Bahagian Hal Ehwal Pelajar Universiti Malaya

CONTACT US



Student Welfare Section
Student Affairs Department,
Level 2, Block E, Perdanasiswa Complex,
Universiti Malaya



srw_hep@um.edu.my



Tel : 03-7967 7750



<https://hep.um.edu.my>

CONTACT US



Student Disciplinary & Quality Section,
Student Affairs Department,
Level 2, Block E, Perdanasiswa Complex,
Universiti Malaya



perundangan_hep@um.edu.my



Tel : 03-7967 3290 / 3410



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