



BORANG PERMOHONAN
APPLICATION FORM
PROGRAM PEMBANGUNAN SISWA (PPS)
STUDENT SKILLS DEVELOPMENT PROGRAM (SSDP)

GAMBAR TERBARU
RECENT PHOTO

BAHAGIAN A (Diisi oleh Pemohon) / SECTION A (Filled by Applicant)

1. AKADEMI/ FAKULTI/ PUSAT/ PTj dimohon: _____
ACADEMIC/FACULTY/CENTER/ PTj applied:
2. NAMA: _____
(Nama penuh seperti di dalam kad pengenalan / pasport / dokumen perundangan- gunakan **HURUF BESAR**)
NAME: (Full name as in identity card / passport / legal documents - use **CAPITAL LETTERS**)
3. NO. KAD PENGENALAN/ PASPORT: _____ 4. WARGANEGARA: _____
NRIC NO./PASPORT NO: NATIONALITY:
5. JANTINA: _____ 6. AGAMA: _____ 7. BANGSA: _____ 8. TARIKH LAHIR / UMUR: _____
GENDER: RELIGION: RACE: DOB / AGE:
9. TEMPAT LAHIR: _____ 10. TARAF PERKAHWINAN: _____ 11. NO. TELEFON: _____
BIRTH PLACE: MARITAL STATUS: TELEPHONE NO:
12. E-MEL / E-MAIL: (sila tulis dengan jelas/ please write clearly): _____
13. ALAMAT: _____
ADDRESS: _____
14. FAKULTI : _____ 15. PROGRAM PENGAJIAN: _____
FACULTY COURSE PROGRAMME:
16. NO. MATRIK: _____ 17. TAHUN PENGAJIAN: _____ 18: PNGK: _____
MATRIC NO.: YEAR OF STUDY: CGPA:
19. PENAJA: _____ 20. KECACATAN/PENYAKIT: _____
SPONSOR: DISABILITY / ILLNESS: (jika ada, nyatakan / state, if any)
21. NAMA *IBU BAPA/ PENJAGA: _____ 22. PEKERJAAN *IBU BAPA/ PENJAGA: _____
NAME *PARENT/ GUARDIAN: OCCUPATION *PARENT / GUARDIAN:
23. PENDAPATAN ISI RUMAH *IBU BAPA/ PENJAGA: ☐ LB40 (Purata bulanan / monthly average RM0.00 - 1,000.00)
HOUSEHOLD INCOME *PARENT / GUARDIAN: ☐ B40 (Purata bulanan / monthly average < RM4,000.00)
☐ M40 (Purata bulanan / monthly average RM4,000.00 - RM10,000.00)
☐ T20 (Purata bulanan / monthly average > RM10,000.00)
24. ALAMAT *IBUBAPA / PENJAGA: _____
ADDRESS *PARENT / GUARDIAN: _____

*** Sila bulatkan yang mana berkenaan. / * Please circle where applicable.**

25. KEMAHIRAN YANG DIMILIKI / CAPABILITIES:

KEMAHIRAN / SKILLS	(X)	KEMAHIRAN / SKILLS	(X)
Menganalisis Data / Data Analysis		Pentadbiran Am/ General Administration	
Memasukkan Data / Data Entry		Perkhidmatan Kaunter / Counter Services	
Membuat Kajian/Conducting Research		Perkeranian / Clerical	
Kemahiran Komputer (Microsoft Office dll.) / Computer Literacy (Microsoft Office etc.)		Perkhidmatan Perpustakaan / Library Services	
Kemahiran Organisasi / Organizational Capabilities		Kemahiran Memimpin / Leadership	
Menulis Kertas Cadangan/ Drafting Proposal Papers		Lain-lain (nyatakan): Others (Please Specify):	

26. NYATAKAN PILIHAN BEKERJA (X):
PLEASE STATE WORKING OPTIONS (X):

A. HARI & WAKTU BEKERJA / DAY & WORKING TIME

☐	SEPENUH MASA / FULL TIME	☐	SEPARUH MASA / PART TIME
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(X)	HARI / DAY	WAKTU BEKERJA / WORKING TIME	
		DARIPADA / FROM	SEHINGGA / UNTIL
	ISNIN / MONDAY		
	SELASA / TUESDAY		
	RABU / WEDNESDAY		
	KHAMIS / THURSDAY		
	JUMAAT / FRIDAY		

Nota: Pilihan hari bekerja adalah cadangan sahaja. Hari dan waktu bertugas perlu ditentukan dengan perbincangan bersama pegawai bertanggungjawab di PTj.

**Sepenuh Masa: (30 jam seminggu) / *Separuh Masa: (15 jam seminggu) - *Ditentukan oleh PTj.*

Note: Choice of working day is just a suggestion only. Day & hour of work is to be confirmed by discussion with the officer in charge at the Department.

**Full Time: (30 hours per week) / Part Time: (15 hours per week) - *To be decided by the Department.*

B. KATEGORI TUGAS & BAYARAN / JOB CATEGORY & PAYMENT

☐	KATEGORI A: Tugas bantuan kajian. (RM8.00/sejam) / CATEGORY A: Assisting research task. (RM8.00 / per hour)	☐	KATEGORI B: Tugas pentadbiran/pengkeranian. (RM6.00/sejam) / CATEGORY B: Admin / Clerical task. (RM6.00 / per hour)
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27. PERINGATAN: Sekiranya terdapat maklumat palsu atau tidak tepat, maka permohonan ini dianggap tidak sah.

REMINDER: At any event if the above given information is found to be fake or inaccurate, the application is invalid.

28. Dengan ini saya mengaku bahawa semua maklumat tersebut di atas adalah benar.

I hereby declare that all the information given above is true.

Tandatangan Pemohon / Applicant's Signature

Tarikh / Date

BAHAGIAN B (Diisi oleh Ketua PTj) / SECTION B (Filled by Head of Department)

29. TEMPOH PELANTIKAN / APPOINTMENT PERIOD :- _____

30. PERUNTUKAN / ALLOCATION

Tugasan ini akan dibiayai daripada peruntukan:- _____
This appointment will be funded by the allocation of :-

31. PERAKUAN KETUA PTj / ACKNOWLEDGEMENT BY HEAD OF THE DEPARTMENT

Tandatangan & Cop Ketua PTj
Signature & Stamp (Head of Department)

Tarikh/Date

UNTUK KEGUNAAN PEJABAT / FOR OFFICE USE

DISEMAK OLEH:
VERIFIED BY:

Pengarah
Pusat Kebolehpasaran Graduan & Kerjaya
Jabatan Hal Ehwal Pelajar, Universiti Malaya
Graduate Employability & Career Centre
Student Affairs Department, Universiti Malaya

Tarikh / Date:.....

PERMOHONAN DILULUSKAN/ TIDAK DILULUSKAN
APPLICATION APPROVED / REJECTED

Timbalan Naib Canselor (Hal Ehwal Pelajar)
Universiti Malaya
Deputy Vice Chancellor (Student Affairs)
Universiti Malaya

Tarikh / Date:.....